



## S.K.H. Crown of Thorns Church Sadick Kindergarten Application Procedure 2026–2027 School Year



The Applicants must be **born on or before 31 Dec 2023** and will be attending K1 classes in the 2026/27 school year.

### Online Application

Or

### Submit the application form in person

Dates of submitting on-line application :  
**3<sup>rd</sup> Aug 2025(Sun) to 13<sup>th</sup> Sept 2025(Sat)**

🖱️ School Website → Admission → Online application  
(or) website : <https://sas.hktd.edu.com/sadick/2026#front>

#### Notes for On-line application

Before completing an online application form, please prepare the following items:

1. ID photo (format: gif, jpg or png)
2. Birth certificate (format: gif, jpg, png, pdf, docx, doc, xls or xlsx)
3. Application fee of HK\$40 via Tap & Go, PPS, Visa, Master or UnionPay

26<sup>th</sup> Sept 2025 (Fri)

Seminar, Games Day and Interview Day information will be sent **by EMAIL**

#### Application Forms (no limited amount)

1. Download from the school webpage  
[https://www.skhcotsd.edu.hk/?page\\_id=737](https://www.skhcotsd.edu.hk/?page_id=737)
2. Get printed forms from school, distribution dates:  
12<sup>th</sup> Jul 2025(Sat) to 10<sup>th</sup> Oct 2025(Sat)

#### Submission of Application Forms (no limited amount)

Submit the application form **IN PERSON**

**Date : 22<sup>nd</sup> Sep 2025(Mon) to 11<sup>th</sup> Oct 2025(Sat)**

Time :

Monday to Friday:

9:00 a.m. – 12:00 noon

1:00 p.m. – 5:00 p.m.

Saturday:

9:00 a.m. – 12:00 noon

\*Except Public Holidays

*Seminar, Games Day and Interview information will be arranged right after handing in the application form*

#### Documents required

1. Completed application form with the student's ID photo.
2. **Copy** of student's identity document.
3. Application fee, HK\$40

#### Admission Criteria

1. Interview performance of applicant and parent.
2. The applicant with sibling(s) currently studying in our kindergarten will be given priority consideration

As the number of school places is limited, please understand that **NOT** all applicants fulfilling the priority consideration will be guaranteed a school place.

#### Registration Certificate

Parents are required to submit an application for the "Registration Certificate for KG Admission" (hereafter referred as "RC") or electronic "RC" to EDB. The "RC" will be open for applications **from September to November 2025** and EDB will announce and upload the details of application to their website ([www.edb.gov.hk](http://www.edb.gov.hk)) in due course.

#### Arrangement for admission application of Non-Chinese Speaking (NCS) Children

When interviewing NCS children, interpretation and/or translation service for applicants will be provided where necessary, or parents and children are allowed to be accompanied by a Chinese speaking relative/friend to facilitate communication.

Enquiry Telephone Number (2614 5323) and Email Address ([info@skhcotsd.edu.hk](mailto:info@skhcotsd.edu.hk)) for Parents of NCS Children.

#### K1 Admission Seminar 18<sup>th</sup> Oct 2025 (Sat) from 9:00 a.m.

Introduction to the school's curriculum, campus, and facilities

#### K1 Admission Games Day 25<sup>th</sup> Oct 2025 (Sat) from 9:00 a.m.

All applicants and **ONE or TWO** parents are arranged to join the Games Day

#### Interview Day 1<sup>st</sup> Nov 2025 (Sat)

All applicants and **ONE** parent are arranged for the interview. Please follow the date and time to attend. Teachers will play games with the children and the Principal will interview the parent. \*The Interview Day will be arranged on the following Saturday if the first Saturday is full.

#### Announcement of Admission Results before 12<sup>th</sup> Dec 2025 (Fri)

Parents will be informed of the K1 admission results **by POST**.

#### Successful applicants

Parents should complete the registration procedures for their child from **8<sup>th</sup> to 10<sup>th</sup> January 2026** ("Centralised Registration Dates") by submitting the **original of the "RC" or electronic "RC"** to the kindergarten and paying the **registration fee**. The registration fee for K1 place is HK\$970.

Registration fee refund will be given to parents of students attending our school in September. Should parents decide to change school after registration, please notify the kindergarten in writing. The kindergarten will return the "RC" but the registration fee will not be refunded. Upon obtaining the "RC", the kindergarten will no longer keep the school place for the child.

#### Wait-listed application

The School will contact parents by phone call for registration if there is any vacancy after "Centralised Registration Dates".

#### Unsuccessful application

Kindly refer to the K1 vacancy information released by the EDB after "Centralised Registration Dates" (i.e. from the end of February 2026)